

Guidelines: Mobile Phone and Electronic Device Policy

The learning house accepts no responsibility for the loss or damage of any electronic equipment brought onto the campus by learning partners.

At Jules Verne Campus, we believe in fostering a productive learning atmosphere, and we provide each learning group with iPads and/or computers. We also have fully manned reception desk to enable children to telephone their parents and be contacted if necessary. We therefore view the *personal* use of devices as unneeded and, if abused, a negative distraction from our learning environment.

Therefore, the use of personal mobile phones, iPods, iPads, or MP3 players, Smartwatches, and other music and/or communication devices is prohibited on the grounds of Jules Verne Campus, including the outdoor grounds, in the foyer, in the hallway, in the wardrobes, or in the classroom. Of course some exceptions may be made if the use of mobile devices makes sense in an educational activity, but this will be explicitly permitted by learning guides for a particular activity or lesson.

This means that learning partners are not permitted to make phone calls or write text messages unless authorized by a learning guide as an exception. No videos or sound recordings of any kind may be taken without express permission of a learning guide, i.e., in an educational setting.

As soon as learning partners enter the campus grounds, all phones must be turned OFF. Phones and devices must remain turned off during the entire day on campus and may be switched on after leaving the campus grounds. For Elementary School children, mobile phones will be collected on a tray in their input room and kept by the learning guide to be collected at the end of the day. Grammar School learning partners should keep their mobile phones in their trolleys or backpacks in the Learning Studio. We discourage keeping mobile devices in bags stored in the wardrobes as these rooms are unattended at certain times of the day.

We in no way accept responsibility for lost or stolen mobile devices, regardless of where they are kept (the only exception is mobile devices left in a tray in the Elementary School).

Any breach of the above agreement will result in the following consequences involving confiscation of the device:

1st offence: The device can be picked up at reception by parents or legal guardian at the end of the day.

2nd offence: The device can be picked up by parents or legal guardian from the child's learning guide(s) on the next day of school.

3rd offence: The device can be picked up from Head of School by parents or legal guardian at the end of the week.

In the event information coming to the attention of a member of staff regarding inappropriate or intimidating posting or communication of an untrue, hurtful or libelous nature, the Jules Verne Campus will investigate thoroughly and view the matter as a case of cyber-bullying. The possible consequences of this allegation are internal or external suspension from or permanent expulsion from Jules Verne Campus.